



SREE NARAYANA GURU COLLEGE

Re-Accredited by NAAC & an ISO 9001 : 2015 Certified Institution
Approved by Govt. of Tamilnadu, Affiliated to Bharathiar University & Recognized by UGC
A Premier Post Graduate and Research Co-Educational Institution
K.G.Chavadi, Coimbatore - 641 105.



CRITERION 6 – Governance, Leadership and Management

This is to certify that the following supportive documents have been verified and digitally signed by the Head of the Institution.

Criterion Number	6
Metrics	6.5.2
Details	Minutes of Meeting - IQAC 2019-2020
Pages	1-8


PRINCIPAL

Dr.D.Kalpana
Principal
Sree Narayana Guru College
K.G. Chavadi, Coimbatore - 641 105





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Composition of Internal Quality Assurance Cell

S.No.	NAME	CATEGORY	DESIGNATION
1.	Dr. M. Ilangovan	Principal	Chairman
2.	Dr. K. Ramamurthi	Academic Expert	External Member and Senior Academician
3.	Dr. P. Hariprasad	Alumni	Industrial Expert
4.	Dr. R. Priya	Head Department of Computer Science	IQAC Co-Ordinator
5.	Dr. A Vijaya Chitra	Assistant Professor, Dept of Microbiology	Co-coordinator
6.	Ms. Preksha R. Doshi,	Assistant Professor, Dept of Psychology	Member
7.	Dr. M. A. Rathi	Assistant Professor, Dept of Biochemistry	Member
8.	Mr. S Vinuchakravarthi	Assistant Professor, Dept of Biochemistry	Member
9.	Ms. M Nandhini	Assistant Professor, Mathematics	Member
10.	Mr. C Rajesh Kumar	Assistant Professor, Mathematics	Member
11.	Ms. B. Suganya	Assistant Professor, Dept of English	Member
12.	Ms. P. Anitha	Assistant Professor, Dept. of CS	Member



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9th Meeting of the IQAC held on 10.06.2019 at 03.00 PM in the Boardroom

Members Present :

S. No	Name	Signature
1	Dr. M. Ilangovan	
2	Dr. R. Priya	
3	Ms. Preksha R Doshi	
4	Ms. M. Nandhini	
5	Mr. C. Rajesh Kumar	
6	Mr. S. Vinuchakravarthi	
7	Ms. P. Anitha	
8	Ms. B. Suganya	
9	Dr. Rathi M. A	
10	Dr. A. Vijaya Chithra	



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The chairman of the IQAC, Dr. M Ilangovan welcomed the IQAC members who were present.

The IQAC Coordinator greeted the participants, read the minutes of the prior meeting and explained the decisions made and the activities performed in relation to them.

Discussions carried out about the regular academic activities such as preparation of Subject Allocation, Willingness, Timetable, Academic Planner and Log Book for the Academic year 2019-20.

- Decided to organize the Bridge course for the I UG students to create awareness about higher education.
- Planned to conduct FDP on Teaching Methodology.
- Suggestions given to faculty members to create a Blog and upload materials on it.
- Planned to arrange a Staff orientation programme on computer skills and google classroom by September 2019.
- Decided to motivate faculties to increase the articles and book publications by rendering honorarium.

IQAC Coordinator

PRINCIPAL



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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Decision taken during the IQAC meeting held on 10.06.2019

Points Discussed	Decision Taken	Responsibility	Target Date	Status
Decided to organize the Bridge course for the I UG students.	To create awareness about higher education for UG students.	IQAC	Beginning of academic year	Completed
Planned to conduct FDP on Teaching Methodology.	To conduct FDP on Teaching Methodology.	IQAC	Month of June	Completed
Suggestions given to faculty members to create Blog	All faculties created blogs and uploaded material.	IQAC	Month of August	Completed
Staff Orientation Programme	Program on Computer skills and google classroom	All Department	Month of September	Conducted
Research Paper Publications	Faculties are asked to publish the research paper by rendering honorarium.	IQAC	Next semester onwards	Research articles published in the 2019-20 academic year


IQAC Coordinator


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4.	Dr. R. Priya	Head Department of Computer Science	IQAC Co-Ordinator
5.	Dr. A Vijaya Chitra	Assistant Professor, Dept of Microbiology	Co-coordinator
6.	Dr.M.Saravanan	Associate Professor, International Business	Co-coordinator
7.	Ms.Preksha R.Doshi,	Assistant Professor, Dept of Psychology	Member
8.	Dr.M.A.Rathi	Assistant Professor, Dept of Biochemistry	Member
9.	Mr. S Vinuchakravarthi	Assistant Professor, Dept of Biochemistry	Member
10.	Ms. M Nandhini	Assistant Professor, Mathematics	Member
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10th Meeting of the IQAC held on 25.01.2020 at 02:50 PM in the Board Room

Members Present :

S. No	Name	Signature
1	Dr. M. Ilangovan	
2	Dr. R. Priya	
3	Dr. A. Vijaya Chithra	
4	Ms. Preksha R Doshi	
5	Dr. M. Saravanan	
6	Dr. Rathi M.	
7	Ms. M. Nandhini	
8	Ms. P. Anitha	
9	Ms. B. Suganya	
10	Mr. S. Vinuchakravarthi	



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The chairman of the IQAC, Dr. M Ilangovan welcomed the IQAC members who were present.

The IQAC Coordinator welcomed the members and read out the minutes of the previous meeting and gave explanation to the actions taken with regard to the decisions taken.

The following points were discussed in the meeting:

- Discussion carried out to get the feedback form from the students.
- Decided to collect the self-appraisal form from all the faculties.
- Decide to plan for a FDP on Teaching Methodology, Handling Students and transforming the knowledge in English.
- The final year students should be categorized based on their interest under three heads, Higher Studies, Placement and Entrepreneur.
- Decided to collect the VAC syllabus for the academic year 2019- 2020. The syllabus should fit for a 30 hours schedule.
- Suggested to register an NPTEL course for the faculty members along with their department students.

IQAC Coordinator

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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Decision taken during the IQAC meeting held on 25.01.2020.

Points to be discussed	Decision Taken	Responsibility	Target Date	Status
Feedback form from students	To be Collected and analyzed	IQAC	End of semester	Completed
Self – Appraisal Form for faculties	To be Collected from Faculties	All Department Faculties	End of semester	Completed
FDP	FDP on Enhancing Excellence In Higher Education through Assessment And Accreditation	IQAC	Month of May	Completed
Placement	Final year students categorized by placement committee	Placement committee	Final semester	Completed
VAC Syllabus to be framed	VAC Syllabus to be framed by concerned departments	All Departments	Next week onwards	Completed
NPTEL	Faculty members asked to join in NPTEL Course	SWAYAM Coordinator	Beginning of academic year	Few faculty members have enrolled

IQAC Coordinator

PRINCIPAL