YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   Sree Narayana Guru College

- Name of the Head of the institution   Dr M Ilangovan

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   04222656840

- Mobile no   9487811746

- Registered e-mail   iqacsngc@gmail.com

- Alternate e-mail   sngcads@gmail.com

- Address   Palakkad Main Road, K.G. Chavadi

- City/Town   Coimbatore

- State/UT   Tamil Nadu

- Pin Code   641105

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   Self-financing

- Name of the Affiliating University **Bharathiar University**

- Name of the IQAC Coordinator **Dr R Priya**

- Phone No. **04222656527**

- Alternate phone No. **04222656840**

- Mobile **9894646291**

- IQAC e-mail address **iqacsngc@gmail.com**

- Alternate Email address **priyaminerva@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

http://www.sngasc.ac.in/wp-content/uploads/2021/05/AQAR-2019-2020.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://www.sngasc.ac.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.64	2011	30/11/2011	29/11/2016
Cycle 2	B++	2.88	2017	12/09/2017	11/09/2022

6.Date of Establishment of IQAC **23/03/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Participation in India Today Ranking 2. NIRF participation 3. AISHE data submission 4. Planning of Academic Calendar and Monthly Planner 5. LMS implementation and handling

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct student development program for mental wellbeing	Conducted Successfully - Exploring the Meditative Art on 13.06.2020
7 day Faculty Development Program	Conducted Successfully - Learning Pedagogy on Teaching and Assessment Tools on 17.6.2020 to 25.06.2020
Orientation Program for Freshers	Conducted Successfully - 21.09.2020 to 25.09.2020
Induction Program for Students	Conducted Successfully - 14.09.2020 to 20.09.2020
Awareness on Technical Tools	Webinar on
Refreshing Session for Faculty	Two Day FDP on
Educating Staff about NAAC revised guidelines	8 Day FDP on
Orientation for Administrative Faculty	NAAC Awareness Program on 16.12.2020
Awareness Program for Teaching and Administrative Faculty	FDP on

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
NAAC Core Committee of the College	03/03/2022

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Sree Narayana Guru College
• Name of the Head of the institution	Dr M Ilangovan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04222656840
• Mobile no	9487811746
• Registered e-mail	iqacsngc@gmail.com
• Alternate e-mail	sngcads@gmail.com
• Address	Palakkad Main Road, K.G. Chavadi
• City/Town	Coimbatore
• State/UT	Tamil Nadu
• Pin Code	641105
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	Bharathiar University
• Name of the IQAC Coordinator	Dr R Priya
• Phone No.	04222656527

• Alternate phone No.	04222656840
• Mobile	9894646291
• IQAC e-mail address	iqacsngc@gmail.com
• Alternate Email address	priyaminerva@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.sngasc.ac.in/wp-content/uploads/2021/05/AQAR-2019-2020.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.sngasc.ac.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have	Yes

been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Whether the AQAR was placed before statutory body? — Yes

- Name of the statutory body

Name	Date of meeting(s)
NAAC Core Committee of the College	03/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	25/02/2022

15.Multidisciplinary / interdisciplinary

NIL

16.Academic bank of credits (ABC):

NIL

17.Skill development:

NIL

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NIL

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NIL

20.Distance education/online education:

NIL

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	1076

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1523

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	690

File Description	Documents
Data Template	View File

2.3	**679**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**97**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**93**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**68**
Total number of Classrooms and Seminar halls	

4.2	**48774155**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**300**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To deliver online classes, LMS, GOOGLE MEET and Microsoft Teams were used. Subjects were assigned to faculty members based on their areas of expertise and preferences. A well-structured Lesson Plan that assists the teacher in preparing for class is made well in advance. All activities related to curriculum delivery, such as work completed, tests and assessments, grades, assignments, and seminars, are documented/recorded in accordance to University standards. Internal audits are carried out on a regular intervals to ensure that documentation is kept up to date.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://docs.google.com/document/d/1EN9Xrr6mHcr0VfX_8DYKbScARjaW7rE6/edit?usp=sharing&ouid=107176321504706432785&rtpof=true&sd=true

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared in advance every year which contains the detailed program schedule of the College and IQAC.Also, Common days to be celebrated to the respective Clubs/Committees are also included.To have a coherence with the academic calander, monthly planner is prepared which encompasses the common activities, meetings and other happenings in a specific month.It includes, Internal exams, National and Internationally important days to be commemorated, audit schedules, training programs, etc.The planner is communicated to the faculty well in advance to enable them to be prepared for the events.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sngasc.ac.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum	B. Any 3 of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

83

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All Undergraduate Courses include Part IV papers (Foundation Course) in their curriculum. Environmental Studies in First Semester; Human Rights in Second Semester; Yoga in Third Semester. Aside from these courses, the Foundation Course includes courses such as Women's Rights and the Constitution of India, which students can self-study. Every year, the SNGC Human Rights Cell organises a Human Rights Training Program for Students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

455

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[Nil](Nil)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://drive.google.com/drive/folders/1WigGQmNfgrgCJECe3cqGrFAorf2YLFsR?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

392

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

392

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students are categorized as Fast learners, moderate learners and slow learners based on their performance in Internal and Semester exams. Moreover, their attention during the class and lab hours, their timely submission of assignments and other works, their involvement in various Dept activities, their performance in Co-curricular activities are also monitored. The student's interest and performance is analysed and the students are categorized. Slow learners are given additional classes and notes based on their requirements; the classes are handled after the regular working hours based on their request. Moderate learners are motivated for their performance and supported according to the parameters in which they lag. Fast learners are boosted for University ranks, mentored for their presentation skills and presentation in exams. Additional Notes are given to the students whenever required and previous years' question papers are discussed. Presentation methodologies are educated to the students for better performance in University exams. Videos are prepared and given to the students for easy understanding.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1tFsHaes2B teQW0c-ezHMCkDFjp7Guofd/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1493	97

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the curriculum of Science Departments, some theory topics overlaps with practical topics. They are handled practically for better understanding. The II UG students has to go for internships at the end of IV semester and I PG students at the end of II semester. The internship reports are evaluated and the PG students are scheduled to present their internship work. There is a mandatory project for PG students in the IV semester for the award of degree. Compulsary assignments are given to the students for widening their knowledge. Case studies, quiz, field work, Block placements and group discussions are also practiced to encourage the students to get involved in cocurricular activities. Industrial visits are arranged for the students to get industrial exposure. But due to pandemic, during 2020, no industrial visits were arranged. In BCA & IT Department, students were involved in Live projects in association with INSTAGANA, an US based Company. A start-up in the name of BioBubbles was begun in Biochemistry Dept which produces Floor cleaners, Sanitizers, Handwash, etc. Another start-up associated with BCA Dept named Info-byte e-Services provides Hardware services, Software / OS installation, getting pan card and other e-related services with minimum cost.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1gNZH_cfhh bMjDrt1s4939YvJUnYLZ5nD/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As it was COVID time during 2020-2021, online classes were handled for the students using with MS Teams. Also, platforms like Zoom, Google Meet were used. The notes and other material related to the subjects were posted in Google Classroom created for the class/subjects.Videos realted to the topics were uploaded to the students in Whatsapp and Youtube. Whiteboards and Jamboards available with learning platforms were utilized for better teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

97

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24	

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

739

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Yes. As prescribed by Bharathiar University three internal assessment exams are conducted every semester and mark distribution is done as per the specifications. Internal exam dates are communicated tot the students well in advance through academic calender. After valuation, the papers are given to the students to check for discrepencies and the marks recorded as per format prescribed. Also, the final split up details of the internal marks of the students are made transparent to the students and got authorization from them. Academic Monitoring Committee audits the question paper pattern, evaluation procedures and marks awarded after copletion of each internal exams. As the exams were online duriing 2020 due to COVID, SOPs were framed for smooth conduct of online internal exams and the same were communicated to the students. The students were instructed to upload soft copy of their answer papers on the same day of the exam and hard copy answer scripts were received by post.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://drive.google.com/file/d/1zyZ-P0YhHdC3AqKV7y5W5H73SeEOklp8/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Yes. Each Dept has a exam grievence committee which comprises of HoD, the respective class incharge and the subject incharge. If any student rises a query against his/her performance, it is attended by the HoD in the presence of the subject teacher and class incharge and the dispute is solved within one day. For the academic year 2020-21, No grievence regarding exams was received.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	http://www.sngasc.ac.in/grievance-redressal-cell/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As ours is an Affiliated Institution to Bharathiar University, we follow the Course Outcome specified by the parent University. The COs are displayed in College website. An orientation about the courses studied and its outcome is given to the students during the bridge course as well as on the first day of the start of the course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://drive.google.com/drive/folders/1aqMbuf_paVK0s9R121HbbPO65wDKXws1?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.	

The institute follows the Academic Calendar of our affiliated university. All the subject teachers maintain subject log semester wise. All the subject teachers prepare Semester-Wise evaluation Reports. Institute considers Feedback from the Stakeholders for the attainment of PO, PSO and CO. Placement committee takes the review of the Students' Progression to Higher Studies and their Placement. Attainments of CO's are calculated by using university examination results. The attainment level of each CO is computed by analyzing the result analysis every semester. The number of students who attained different pass percentage (like below 40%, 40-50%, 50-60%, 60-80%, above 80%) are checked for the number of candidiates. Whichever level of percentage has high students, they are given additional boosters to progress to next higher level of percentage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/drive/folders/1aqMbuf_paVK0s9R121HbbPO65wDKXws1?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

600

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://tinyurl.com/sngcnl21

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

19

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has an Institution Innovation Council in which several activities like competitions, seminars and other events are conducted to incorporate the idea of innovations into students.Entrepreneurship development cell of the college conduts events for students to encourage innovative ideas of the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1fZn9JMOhN RsE2GiHfqImHhONCJEhNeqq/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	http://www.sngasc.ac.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

45

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Since it was pandemic, various Online activities on COVID Awareness campaign was carried out by Department of Social Work. International Yoga Day, World Suicide prevention day, COVID-19 Pledge Campaign, HIV Prevention awareness program, Road Safety Awareness were organized online via Google Meet. Offline activities like National Voters Day oath taking ceremony, Awareness Program on Election 2021 were organized inK.G.Chavadi, Ettimadai, Thirumalayampalayam and Pichanur Villages.*SignatureCampaign* in view of the *General Assembly Elections 2021* was organized at SNGC Campus.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

324

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

75

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College Infrastructure

- **State of the art Computer Labs & Knowledge Centre**
- **Language Lab**
- **Well equipped Science Labs**
- **Grandhalayam – Library (A major source of Knowledge)**
- **Digital Library (access of online resources)**
- **Seminar Hall**
- **Smart Room & Conference Halls**
-

Computer Labs

- **7 Computer Labs with completely networked and fully equipped facilities of higher end configuration.**
- **Knowledge Centre – a hub for surfing information for intellectual development for staff and students.**
- **Language Lab consist of 28 computers with Digital Linguistics Software to equip students in different listening, reading, writing and speaking skills.**

Science Labs

- **Biochemistry – 1 UG and 1 PG lab**
- **Microbiology - 2 UG, 1 PG and 1 Research lab**
- **Biotechnology - 2 UG lab and 1 PG lab**
- **Physics - 1 UG lab**
- **Psychology - 1 UG lab**
- **All the Laboratories are equipped with state of the art equipments and testing materials.**

Vivekanandha Seminar Hall

- **A spacious hall with audio visual facility with Guest Rooms providing a venue for education, conferences, Seminars, meetings, career development and College interaction. A maximum of 250 students can be accomodated in the Seminar Hall.**

Smart Class Room & Conference Halls

- **1 smart room & 2 Conference Halls areavailable to help the students learn with ICT (Information & Computer Technology) enabled teaching.**

SNGC – Layout

- **College Building consist of three floors – ground floor, first floor & second floor with 8 blocks from A to H.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.sngasc.ac.in/gallery/nggallery/ snget-campus/SNGET-Campus

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **The Institution has a spacious open auditorium in which the**

- cultural events or activities are presented.
- The Fine Arts Club regularly conducts various competitions such as Voice of SNGC and … to make the students showcase their talents. Cultural activities are presented on every special occasion or a celebration.
- The Department of physical education has been doing well in the field of sports and games since 1994. Sports facilities include a large Athletics Track, Volleyball Court, Basketball Court, Football Field, Kabaddi Court, Kho-kho Court, Cricket Ground and Handball Court. Adequate facilities to support the indoor games such as Badminton, Chess, Table Tennis, Carrom and Boxing.
- The College has a multi- utility playground and a well-equipped Gymnasium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sngasc.ac.in/sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15001596

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

EASY - Educational Automation Software Pvt Ltd, is developed and maintain the EASYLIB5.0. EASY team has thorough knowledge of all functions like pre-sale presentation, Project management, system study, design, development, deployment, support and post warranty service etc. Entire Team is fully geared to take care of all customer needs. The EASYLIB 5.0 Software has been updated for the past many years taking feedback from several colleges who are currently using the software. Library module of EASYLIB 5.0 has the facility to take input of all data about each book. Supports multiple library within the campus and media type also can be stored. Fully integrated with the main ERP and the members data comprising Students / Teachers/ Staff is automatically shared from the main ERP. Barcode label is supported by the software for issue - returns. Software has got several reports options covering book stock, issues made, returns, overdue books, stock taking reports etc. OPAC - query report also is provided. Since from 2010, Sree Narayana Guru College Library is automated with EASYLIB5.0

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://www.sngasc.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.32207

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3348

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The software in the computer systems are regularly updated based on the need of the students and curriculum. The Lab in charge will take care of the breakdown maintenance. The software maintenance is carried out by the Lab personnel, whereas any hardware replacement is done by the external agency after the approval by

the Management through the Principal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1PP9MwX bK6BdmyVbmPEVZ1P5D997jqB0X/edit?usp=sharin g&ouid=107176321504706432785&rtpof=true&sd =true

4.3.2 - Number of Computers

300

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15001596

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Academic Facilities

All departments provide an annual budget and it is intermittently approved over proper channel to allocate funds to ensure optimum utilization and also to maintain the existing facilities in laboratories. The instruments/tools/Devices are properly maintained by the lab assistants. They are periodically serviced and maintained annually. Laboratory safety rules and SoP's to operate instruments are displayed in the laboratories. The stock registers duly maintained by the departments are counterchecked annually.

Computer Laboratories

The software in the computer systems are regularly updated based on the need of the students and curriculum. The Lab in charge will take care of the breakdown maintenance. The software maintenance is carried out by the Lab personnel, whereas any hardware replacement is done by the external agency after the approval by the Principal.

Library

EASY - Educational Automation Software Pvt Ltd, is developed and maintains the EASYLIB5.0. EASY team has thorough knowledge of all functions like pre-sale presentation, Project management, system study, design, development, deployment, support and post warranty service etc. Entire Team is fully geared to take care of all customer needs. The EASYLIB 5.0 Software has been updated for the past many years taking feedback from several colleges who are currently using the software. Library module of EASYLIB 5.0 has the facility to take input of all data about each book. Supports multiple libraries within the campus and media type also can be

stored. Fully integrated with the main ERP and the members data comprising Students / Teachers/ Staff is automatically shared from the main ERP. Barcode label is supported by the software for issue - returns. Software has got several reports options covering book stock, issues made, returns, overdue books, stock taking reports etc. OPAC - query report also is provided. Since from 2010, Sree Narayana Guru College Library is automated with EASYLIB5.0

Support Facilities

The institution has a separate housekeeping and maintenance team for the maintenance of Clean and Green Campus. Fire safety equipments installed in various blocks is maintained by the respective department. Cafeteria, library, auditorium and other areas are continuously monitored.

The health centre conducts special medical check-ups for students and staff besides need based check-ups. The College also provides free medical aid to the students in college campus round the clock. Our students at Hostel undergo periodic check-up and we take great care in maintain the health of the students by providing them with clean and hygienic resources.

Transport Facility

Buses are piloted by experienced drivers and conductors to ensure safety of the students. Annual maintenance of vehicles and other transport facilities are monitored and maintained by transport officer. The College is easily accessible from Coimbatore City by the state operated transport service. College bus facility is available from Coimbatore, Palakkad, Chittor, Pudunagaram, Kollengode and Alathur. Buses also ply from Saibaba Colony, Gandhipuram, Town-Hall, Ukkadam and Kuniyamuthur to the Institution.

Physical Education

Our college gives equal importance to physical education on par with curricular education. The Department of physical education has been doing a wonderful service in the field of sports and games since 1994.The philosophy of Sports is to promote health, physical well-being, and the development of physical skill. SNGC has wide range of activities to provide an avenue for camaraderie in the college. The activities are designed to serve individual interests in different competitive sports and recreational activities. The students represent the college in several

tournaments like football, cricket, kho-kho, kabaddi, chess, etc as well as intra-mural competitions.

Classrooms

SNGC has classrooms equipped with projectors and smart boards. They are used in an optimal way to maximize the understanding of the subject. The visual representation of topic aid in better retention and more understanding of the subject as well as maximum involvement of a student inside the classroom.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1BLUP8Wuz3bXakanLvjt4p7mLyfOKfq5h/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

53

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

400

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	http://www.sngasc.ac.in/academics/english/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

45

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council is formed every year by collecting nominations from each class. Election is held as per the norms of the Institution and students are selected for the designation of: Chairman, Vice Chairman (Exclusively for Girl Student), Secretary, Joint Secretary and Treasurer. These students involve themselves during common activities of the College. Also, members are elected for Fine Arts and Sports Committee as per the procedure. Moreover, Various clubs and Committees are formed by the College which invite student members. These members invove themselves during the events organized by these clubs.

During 2020-2021, no offline activities were organized. So, the Students Council was not framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our College has a registered Alumni association. Also, Dept wise alumni association is also there which conducts Alumni Meet every year.As each batch of students pass out, the alumni association is revised and new members are elected for the association.Top 10 alumni are identified and are invited to the campus for motivational talk and guidance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Established by Sree Narayana Guru Educational Trust (SNGET) in the

year 1994, Affiliated to Bharathiar University, Coimbatore, Approved by Govt. of Tamil Nadu, Recognized by UGC under 12(B) and 2(f), Re-Accredited by NAAC and an ISO 9001:2015 Certified Institution.

Motto:

Progress through Education

Vision:

Sree Narayana Guru College is committed to cater all sections of students from diverse communities to be socially responsible citizens by providing equitable student learning environment, achieving academic excellence, and undertaking research and extension activities.

Mission:

- To provide comprehensive education for continuous improvement in students career.
- To provide student-centric learning environment.
- To provide value added programmes and enhance their employability skills.

Objectives:

1. To explore the potential of the students by offering value added programs and choose a right career

1. To provide quality education to the students from different strata of society.

Values:

- Skillful:

Providing skill-oriented training programmes to the students for their career advancements.

- Nurturing:

Providing emotional attention and nurturing the students through various programmes.

- **Guiding:**

Students will be guided with individual attention in their academic and extra- curricular endeavors.

- **Collaboration:**

Seeking collaboration and inputs from industry, alumni and parents.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college has a proficient internal coordinating and monitoring system. Participatory mechanisms are at work at every stage to ensure excellence elevates. The members of the Board of Management are always available to guide the overall development of the institution. The meetings are conducted regularly by the management with the Principal, which are conveyed to the heads of all departments in the Academic Council Meetings. The concerned head of the departments with the faculty members disseminate the responsibilities. The head of the department allots the workload in discussion with the respective faculty based on their area of specialization. Budgets are prepared well in advance by the various department heads for the forthcoming academic year keeping in view the curricular and co-curricular activities of the department. A faculty representing the teaching community acts as a member in various committees and in the College. Policies and plans of the institution are monitored and evaluated by various committees involving the top management and the faculty like CPC (College Planning Committee), IQAC, AMC (Academic Monitoring Committee) and ISO.

File Description	Documents
Paste link for additional information	http://www.sngasc.ac.in/iqac/
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Enhancing Communication Skills among students is given prime importance and is taken as an example for the deployment of a strategic plan.

One Activity Successfully implemented based on a strategic plan

The presence of the college in a rural area, to improve communication skills of local students and for their placement the institution has scheduled Value Added Courses spread over their period of study. To enhance their communication skills the students are provided with a Communicative English Course for the first two semesters. In the second year they are given courses on the latest trends in their respective subjects. In the final year they are given training on aptitude test, group discussions, how to face interviews, basics in Excel, resume preparation, etc which comes under the heading as Finishing School. Thus, the college has strived towards the transformation and shaping the needs of the student community.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In a view of imparting quality education for the aspiring youth of Coimbatore, Sree Narayana Guru Educational Trust members came forward with a plan to start a college for Applied Sciences and Management Studies. Sree Narayana Guru College (SNGC) came into existence in 1994, Affiliated to Bharathiar University, Re-Accredited by NAAC and Approved by Govt.of Tamil Nadu. The rich heritage is carried forward under the leadership of the Managing Trustee and the Chairperson. College Committee and Governing/MGMT Body occupy the top layer in the organogram of the college. Both the bodies have been constituted as per the statutory norms with

adequate representation from the stakeholders. While matters of policy and governance are taken care of by these two bodies, academic matters are entrusted to the Academic Council.

The roles and responsibilities of various bodies are well defined in order to ensure role clarity and accountability. External members and Alumni are part of various councils and committees for enhancing the broader base and bringing transparency and fairness in the system.

Policies, rules, procedures and schemes related to recruitment, promotion, service, research and Grievance Redressal Mechanism are in place. The institution has a well-structured system for professional development of faculty.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.sngasc.ac.in/management/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Casual Leave, Medical Leave, Earn Leave •Maternity leave with salary • Special permission for Research •Contributory Provident Fund • ESI facility • Gratuity •Giving allowance for Ph.D./NET/SLET holders •Fee concession for the staff's son/daughter., •Incentives for research funding assistance from external agencies • Staff Insurance •Cash award •Staff Welfare Fund • Staff Trip •Festival Advance (Khadi, Pothys) • On-Duty for Paper valuation, attending for Conference, Seminar, Workshops, and to attend meetings of Board of Studies.

Non-teaching

Casual Leave, Medical Leave, Earn Leave •Maternity leave with salary • Contributory Provident Fund • ESI facility •Gratuity •Contribution towards medical insurance • Uniforms for the maintenance staff are available. • Fee concession for the staff's son/daughter • Cash award • Staff Trip •Festival Advance (Khadi, Pothys).

Students

Self-defense programs • Yoga • Disbursing scholarships and Financial Aid • Supporting the students in getting concession for bus passes • Organized bridge course for the first year students •Placement programmes organized to get them placed • Fitness equipment are provided for maintaining their physical fitness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

SNGC follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education-2010 (Regulation No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff.The performance of each employee is assessed annually after completion of one year of service and it done to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Mbh-Q8jvG 4XWsNuioxh4jXGmym1t-rsF/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit takes place once in three months and it is updated till date. The audit covers each and every voucher entry such as purchase, cash payment, receipts, fee collection, bank payment and receipts, journal, bank reconciliation etc. The external audit is conducted in the Trust office once in a year.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1jkZNTf3xx_q8EiezZUnPad0aaxIC5c6A/view?usp=sharing
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our College maintains and follows a planned process for mobilization and utilization of funds and resources.

Students Tuition fee is the major source of income to the College for conduct of College activities. The other source includes: College Bus fee – which is collected and utilized for running/maintaining the Transport systems. Hostel fee – which is collected from its inmates and utilized for running the hostels.

Scholarships from Tamilnadu Govt and Central Govt are arranged for the eligible students and they are directly transferred into the beneficiary's bank accounts.

Bharathiar University NSS and YRC funds, if granted are utilized for the purposes which they are received.

Alumni contribution to the College is done and utilized for purchase of useful items that are beneficial to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a vital role in maintaining quality standards in teaching, learning, evaluation, research, extension and consultancy opportunities.

IQAC initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in the institution.

The IQAC plans activities to strengthen the teaching and research skills in the contemporary and emerging areas.

To enhance the teaching and other skills of the faculty and to make them aware about modern teaching tools and methodologies.

It provides an opportunity to acquire knowledge about current technological developments in relevant fields.

It will not only promote the professional practices relevant to technical education but also motivates the faculty to achieve competitive teaching and learning environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

All newly admitted students have to compulsorily attend the Orientation Programme

All students are also given a guided tour of the campus and the various facilities.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the Deans of faculties, HODs and proctors of various classes.

Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is also taken individually by teachers for their respective courses and directly through IQAC.

"Feedback is properly analyzed and shared with the Director, Deans, HODs and individual faculty

members."

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

- Provision for online fee payment

- Curriculum Development Workshops in many subjects

- MoUs with prestigious Institutes and Industry

File Description	Documents
Paste link for additional information	http://www.sngasc.ac.in/academic-calendar/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality	B. Any 3 of the above

initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://tinyurl.com/sngcnl21
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Cell / Prevention of Sexual Harassment of the Institution promotes gender equity through varied ways which include organizing webinars, seminars and awareness programmes on topics such as Women Empowerment, Women Health, Psychological well being of adolescent girls, training programme on Rights for Women and Children. The institution installed CC (Close Circuit) cameras at key places in the campus to ensure the safety of Women. The institution has different committees such as Anti – Ragging Committee, Students Grievance Committee, First Aid, Health Watch, Counseling Club, Health practices and Discipline Committee which are on heels to provide quick relief to the students and to ensure the maintenance of decent and moral atmosphere within the campus. The college adopted the 'Mentor – Mentee' system as the first step towards confidence building among the students. Each faculty is assigned with a specific number of students to cater to their psychological and emotional needs. Separate First Aid rooms for Boys and Girls are there. A Common Room with primary facilities required by the girl students is there to meet their personal needs. A paper named Women's Studies is prescribed in the curriculum of the Postgraduate Students of the Department of English. The Entrepreneurship Development Cell conducts various programmes related to Women Entrepreneurship. The Counseling Cell actively engaged in counseling the women and girl students

whenever they needed. Girl students who are members in NSS units, NCC and Youth Red Cross are actively taking part in the activities of these cells.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/10AHbFh6rM4lrxyeb1A0rQFkM4IWzm1gA/edit?usp=sharing&ouid=107176321504706432785&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1bL9xCH7eIbTWRFCRYJ7hv_ZRSkrTDNaS/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Not applicable

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available	**B. Any 3 of the above**

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution organized various programmes and conducted competitions in order to instill the idea of secularism and tolerance towards all religions. The Department of Languages conducts functions on Bharathiar Ninaivunaal, Kerala Piravi, Hindi Day ,International Mother Tongue day etc. The Institution took the

initiatives to promote better education, economic upliftment of the needy. The Institution celebrated various festivals such as Onam and Pongal to develop the emotions and culture among the students. The institution adopted five villages under the scheme of Unnat Bharat Abhiyaan (Under Ministry of HRD)- and conducted activities and awareness programmes for their socio-economic development and created environmental and ethical awareness. Extension Activities are also conducted in the adopted villages to promote the community socio economic diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Curriculum of UnderGraduate Students has a paper on Value Education and Human Rights and Environmental studies. Every year The Institution celebrates The Republic Day, The Independence day by organizing activities highlighting the importance of Indian Constitution and freedom struggle. On these days students sang patriotic songs and Patriotic speeches were given by students in English, Tamil, Hindi and Malayalam languages. A paper named Constitution of India is in their Part IV syllabus. The college encourages the students to take part in blood donation camps, study tours for them that make them understand the importance of protecting the cultural heritage of the country. The college has also conducted special lectures on Move towards Constitution where subject experts enlightened the students about the importance of the Indian constitution and how we must work in the direction of saving our constitution. Faculty and students took the Pledge for Casting Vote and Created Awareness for Voting. The students and employees of the institution participated in various programs on culture, traditions, values, duties, and responsibilities. The NSS units conducted awareness programs based on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The Institution establishes the various norms and regulations for students and staff. All should obey the core values. Awareness camps on blood donation, organ donation were organized in the adopted village by NSS and NCC students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1WprZio3wmkVaagWbK_U3r1RVNDFnBndm/view?usp=sharing
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrated National and International commemorative days such as International Environmental day, Blood Donors day. Programmes were organized to highlight the importance of those days. A National Level Webinar in connection with World Mental Health Day was organized on 10.10.2020. A State Level Webinar in Connection with the Youth Awakening Day was organized on 15.10.2020. A State Level Webinar In Connection with the World Aids Day was organized on 01.12.2020. A National Level Webinar In Connection with the International day for Persons with Disability

on 03.12.2020. A State Level Webinar on Human Rights Day was organized on 10.12.2020. The Oath Taking Ceremony was held on National Voters Day on 25.01.2021. A National Level Webinar in connection with World Social Work Day was organized on 16.03.2021. In Connection with World Water Day, Drawing Competition was organized at Peruvemba on 22.03.2021. Our Institution is named after the great saint, philosopher and social reformer Sree Narayana Guru who is commemorated by organizing the Sree Narayana Guru Endowment Lecture Series from 11.02.2021 to 18.02.2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 -Effective Teaching through Value Added Courses

Best Practice 2 -Commemorative/Endowment Lecture Series on Sree Narayana Guru

File Description	Documents
Best practices in the Institutional website	http://www.sngasc.ac.in/iqac/
Any other relevant information	https://drive.google.com/file/d/1RjYv2iQfinyhzYgpP5O5TgR0krFmXEYi/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The motto of the College is "Progress through Education" propounded by the great visionary, Sree Narayana Guru, in whose name our College is known. Our College has established a 'Centre for Sree Narayana Guru Studies' which offers Certificate course on

the Life and Teachings of Guru. The objective of the course is to inculcate the values of Guru into the young minds for their holistic development. Sree Narayana Youth Club is established to practically teach the students the influence of Guru in empowering the youth. Every year the youth club members are taken on a pilgrimage to Sivagiri Mutt, Varkala which is the birth place of Guru. The students learn the values of life and implement the same in their life through this pilgrimage. The Youth Club also visits nearby orphanages and does various charitable services. A Reading Corner containing the books on Guru is available in the College central Library which stocks books written by Guru in languages such as Malayalam, Tamil and Sanskrit. Students of our College come to know more about the preaching of Guru through these books. The reading corner not only contains books written by Guru but also books written by his disciples.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plans:

1.To achieve the title "College with Potential for Excellence" which is granted as per the norms laid down by UGC

2. To facilitate the use of technology and enhance the Internet bandwidth within campus.

3. To establish and set up a centre of excellence by identifying an organisation thereby providing opportunities for our students.

4. To encourage and facilitate research culture among our faculty and students.

The Perspective Plan outlines the various initiatives and focus areas to achieve the aforesaid Objectives enumerated hereunder:-

1) INSTITUTION

1.1. To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders;

1.2. To provide thrust and promote research culture;

1.3. To monitor Quality Assurance and Quality Enhancement activities of the Institution;

1.4. To implement suggestions made in the Academic Audit Report;

1.5 To popularise college in social media to attain brand equity in this region;

2) INFRASTRUCTURE

2.1To Implement Green Audit & Energy Audit to be carried out by the Institution;

2.2To optimize the available space in the campus;

2.3To provide resources required for Use of Technology to provide online course contents to the students;